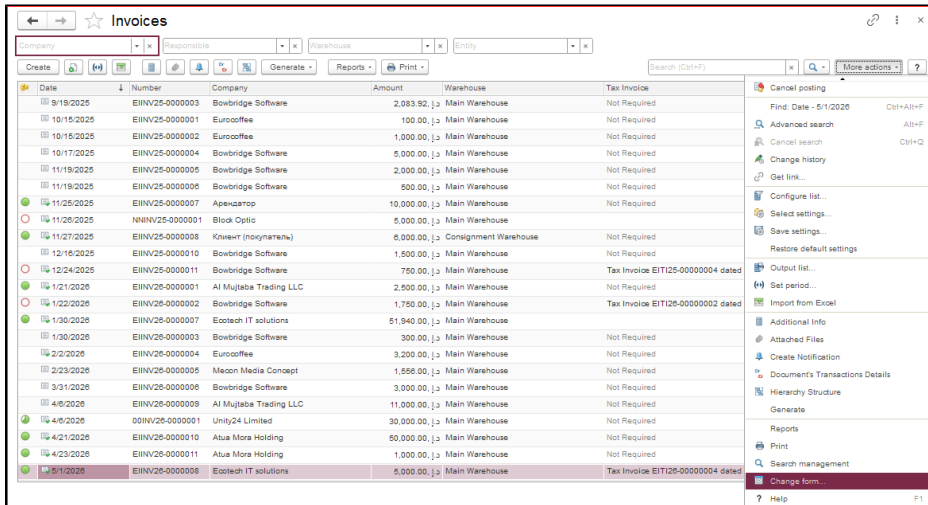


How to display the invoice balance in the Invoice list

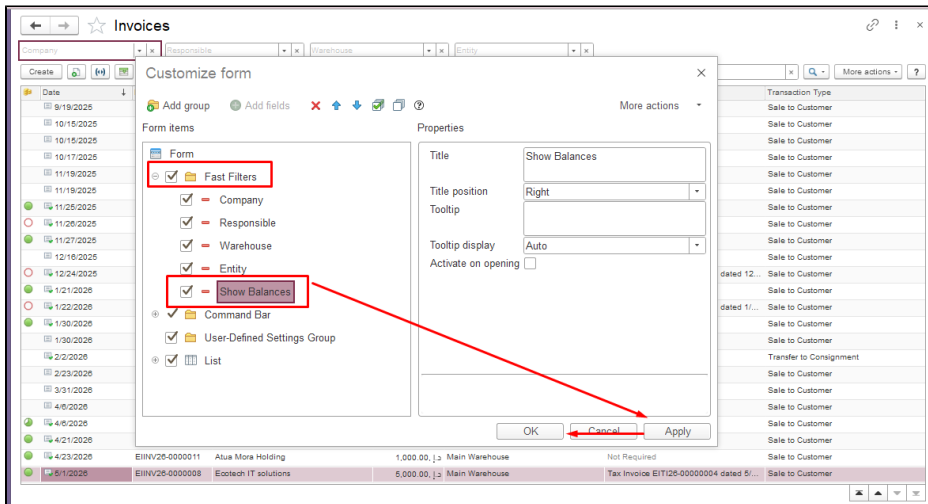
To view the remaining balance in the *Invoice Received* or *Invoice* document list, follow these steps:

1. Enable the **"Show Balances"** option if it's not enabled:
In the document list, open the **"More actions"** menu and select **"Change Form."**



Date	Number	Company	Amount	Warehouse	Tax Invoice
9/19/2025	EINV25-0000003	Bowbridge Software	2,083.92	Main Warehouse	Not Required
10/15/2025	EINV25-0000001	Eurocoffee	100.00	Main Warehouse	Not Required
10/15/2025	EINV25-0000002	Eurocoffee	1,000.00	Main Warehouse	Not Required
10/17/2025	EINV25-0000004	Bowbridge Software	5,000.00	Main Warehouse	Not Required
11/17/2025	EINV25-0000005	Bowbridge Software	2,000.00	Main Warehouse	Not Required
11/19/2025	EINV25-0000006	Bowbridge Software	500.00	Main Warehouse	Not Required
11/25/2025	EINV25-0000007	Apeizapop	10,000.00	Main Warehouse	Not Required
11/26/2025	NNINV25-0000001	Block Optic	5,000.00	Main Warehouse	Not Required
11/27/2025	EINV25-0000008	Kneerit (noymatshu)	5,000.00	Consignment Warehouse	Not Required
12/16/2025	EINV25-0000010	Bowbridge Software	1,500.00	Main Warehouse	Not Required
12/24/2025	EINV25-0000011	Bowbridge Software	750.00	Main Warehouse	Tax Invoice EIT25-00000004 dated
1/21/2026	EINV25-0000001	Al Mujtaba Trading LLC	2,500.00	Main Warehouse	Not Required
1/22/2026	EINV25-0000002	Bowbridge Software	1,750.00	Main Warehouse	Tax Invoice EIT25-00000002 dated
1/30/2026	EINV25-0000007	EcoTech IT solutions	51,940.00	Main Warehouse	Not Required
1/30/2026	EINV25-0000003	Bowbridge Software	300.00	Main Warehouse	Not Required
2/2/2026	EINV25-0000004	Eurocoffee	3,200.00	Main Warehouse	Not Required
2/23/2026	EINV25-0000005	Moon Media Concept	1,558.00	Main Warehouse	Not Required
3/31/2026	EINV25-0000006	Bowbridge Software	3,000.00	Main Warehouse	Not Required
4/6/2026	EINV25-0000009	Al Mujtaba Trading LLC	11,000.00	Main Warehouse	Not Required
4/6/2026	00INV25-0000001	Unity24 Limited	30,000.00	Main Warehouse	Not Required
4/21/2026	EINV25-0000010	Asua Mora Holding	50,000.00	Main Warehouse	Not Required
4/23/2026	EINV25-0000011	Asua Mora Holding	1,000.00	Main Warehouse	Not Required
5/1/2026	EINV25-0000008	EcoTech IT solutions	5,000.00	Main Warehouse	Tax Invoice EIT25-00000004 dated

In the window that appears, go to the **"Fast Filters"** section, check the **"Show Balances"** box, then click **"Apply"** and **"OK."**



Customize form

Form items

- ☒ Fast Filters
- ☒ Company
- ☒ Responsible
- ☒ Warehouse
- ☒ Entity
- ☒ Show Balances
- ☒ Command Bar
- ☒ User-Defined Settings Group
- ☒ List

Properties

Title: Show Balances

Title position: Right

Tooltip:

Tooltip display: Auto

Activate on opening: ☐

Buttons: OK, Cancel, Apply

After adding this option, a new **"Show Balances"** field will appear in the document list. To display the balances, simply tick the box.

← → ☆ Invoices

Company: Responsible: Warehouse: Entity: ☒ Show Balances

Create: Generate: Reports: Print: Search (Ctrl+F) More actions: ?

Date	Number	Company	Amount	Balance	Warehouse	Tax Invoice	Transaction Type
9/19/2025	EIRNV25-0000003	Bowbridge Software	2,083.92		Main Warehouse	Not Required	Sale to Customer
10/15/2025	EIRNV25-0000001	Eurocoffee	100.00		Main Warehouse	Not Required	Sale to Customer
10/15/2025	EIRNV25-0000002	Eurocoffee	1,000.00		Main Warehouse	Not Required	Sale to Customer
10/17/2025	EIRNV25-0000004	Bowbridge Software	5,000.00		Main Warehouse	Not Required	Sale to Customer
11/19/2025	EIRNV25-0000005	Bowbridge Software	2,000.00		Main Warehouse	Not Required	Sale to Customer
11/19/2025	EIRNV25-0000006	Bowbridge Software	500.00		Main Warehouse	Not Required	Sale to Customer
11/25/2025	EIRNV25-0000007	Apexcamp	10,000.00		Main Warehouse	Not Required	Sale to Customer
11/26/2025	NNNV25-0000001	Block Optic	5,000.00	5,000.00	Main Warehouse		Sale to Customer
11/27/2025	EIRNV25-0000008	Клиент (покупатель)	8,000.00		Consignment Warehouse	Not Required	Sale to Customer
12/16/2025	EIRNV25-0000010	Bowbridge Software	1,500.00		Main Warehouse	Not Required	Sale to Customer
12/24/2025	EIRNV25-0000011	Bowbridge Software	750.00	750.00	Main Warehouse	Tax Invoice EIT125-00000004 dat...	Sale to Customer
1/21/2026	EIRNV25-0000001	Al Mujalaba Trading LLC	2,500.00		Main Warehouse	Not Required	Sale to Customer
1/22/2026	EIRNV25-0000002	Bowbridge Software	1,750.00	1,750.00	Main Warehouse	Tax Invoice EIT126-00000002 dat...	Sale to Customer
1/30/2026	EIRNV25-0000007	Ecotech IT solutions	51,940.00		Main Warehouse		Sale to Customer
1/30/2026	EIRNV25-0000003	Bowbridge Software	300.00		Main Warehouse	Not Required	Sale to Customer
2/2/2026	EIRNV25-0000004	Eurocoffee	3,200.00		Main Warehouse	Not Required	Transfer to Consignment
2/23/2026	EIRNV25-0000005	Mecon Media Concept	1,556.00	-1,556.00	Main Warehouse	Not Required	Sale to Customer
3/31/2026	EIRNV25-0000006	Bowbridge Software	3,000.00		Main Warehouse	Not Required	Sale to Customer
4/6/2026	EIRNV25-0000009	Al Mujalaba Trading LLC	11,000.00		Main Warehouse	Not Required	Sale to Customer
4/6/2026	00INV25-0000001	Unit24 Limited	30,000.00	-2,000.00	Main Warehouse	Not Required	Sale to Customer
4/21/2026	EIRNV25-0000010	Atua Mora Holding	50,000.00		Main Warehouse	Not Required	Sale to Customer
4/23/2026	EIRNV25-0000011	Atua Mora Holding	1,000.00		Main Warehouse	Not Required	Sale to Customer
5/1/2026	EIRNV25-0000008	Ecotech IT solutions	5,000.00		Main Warehouse	Tax Invoice EIT126-00000004 dat...	Sale to Customer

Once the function is enabled, an additional column will appear in the document list. This column displays the balance for each individual document.

← → ☆ Invoices

Company: Responsible: Warehouse: Entity: ☒ Show Balances

Create: Generate: Reports: Print: Search (Ctrl+F) More actions: ?

Date	Number	Company	Amount	Balance	Warehouse	Tax Invoice	Transaction Type
9/19/2025	EIRNV25-0000003	Bowbridge Software	2,083.92		Main Warehouse	Not Required	Sale to Customer
10/15/2025	EIRNV25-0000001	Eurocoffee	100.00		Main Warehouse	Not Required	Sale to Customer
10/15/2025	EIRNV25-0000002	Eurocoffee	1,000.00		Main Warehouse	Not Required	Sale to Customer
10/17/2025	EIRNV25-0000004	Bowbridge Software	5,000.00		Main Warehouse	Not Required	Sale to Customer
11/19/2025	EIRNV25-0000005	Bowbridge Software	2,000.00		Main Warehouse	Not Required	Sale to Customer
11/19/2025	EIRNV25-0000006	Bowbridge Software	500.00		Main Warehouse	Not Required	Sale to Customer
11/25/2025	EIRNV25-0000007	Apexcamp	10,000.00		Main Warehouse	Not Required	Sale to Customer
11/26/2025	NNNV25-0000001	Block Optic	5,000.00	5,000.00	Main Warehouse		Sale to Customer
11/27/2025	EIRNV25-0000008	Клиент (покупатель)	8,000.00		Consignment Warehouse	Not Required	Sale to Customer
12/16/2025	EIRNV25-0000010	Bowbridge Software	1,500.00		Main Warehouse	Not Required	Sale to Customer
12/24/2025	EIRNV25-0000011	Bowbridge Software	750.00	750.00	Main Warehouse	Tax Invoice EIT125-00000004 dat...	Sale to Customer
1/21/2026	EIRNV25-0000001	Al Mujalaba Trading LLC	2,500.00		Main Warehouse	Not Required	Sale to Customer
1/22/2026	EIRNV25-0000002	Bowbridge Software	1,750.00	1,750.00	Main Warehouse	Tax Invoice EIT126-00000002 dat...	Sale to Customer
1/30/2026	EIRNV25-0000007	Ecotech IT solutions	51,940.00		Main Warehouse		Sale to Customer
1/30/2026	EIRNV25-0000003	Bowbridge Software	300.00		Main Warehouse	Not Required	Sale to Customer
2/2/2026	EIRNV25-0000004	Eurocoffee	3,200.00		Main Warehouse	Not Required	Transfer to Consignment
2/23/2026	EIRNV25-0000005	Mecon Media Concept	1,556.00	-1,556.00	Main Warehouse	Not Required	Sale to Customer
3/31/2026	EIRNV25-0000006	Bowbridge Software	3,000.00		Main Warehouse	Not Required	Sale to Customer
4/6/2026	EIRNV25-0000009	Al Mujalaba Trading LLC	11,000.00		Main Warehouse	Not Required	Sale to Customer
4/6/2026	00INV25-0000001	Unit24 Limited	30,000.00	-2,000.00	Main Warehouse	Not Required	Sale to Customer
4/21/2026	EIRNV25-0000010	Atua Mora Holding	50,000.00		Main Warehouse	Not Required	Sale to Customer
4/23/2026	EIRNV25-0000011	Atua Mora Holding	1,000.00		Main Warehouse	Not Required	Sale to Customer
5/1/2026	EIRNV25-0000008	Ecotech IT solutions	5,000.00		Main Warehouse	Tax Invoice EIT126-00000004 dat...	Sale to Customer

Thank you for being a FirstBIT customer!

#showbalances#invoiceshowbalances#invoicereceivedshowbalances