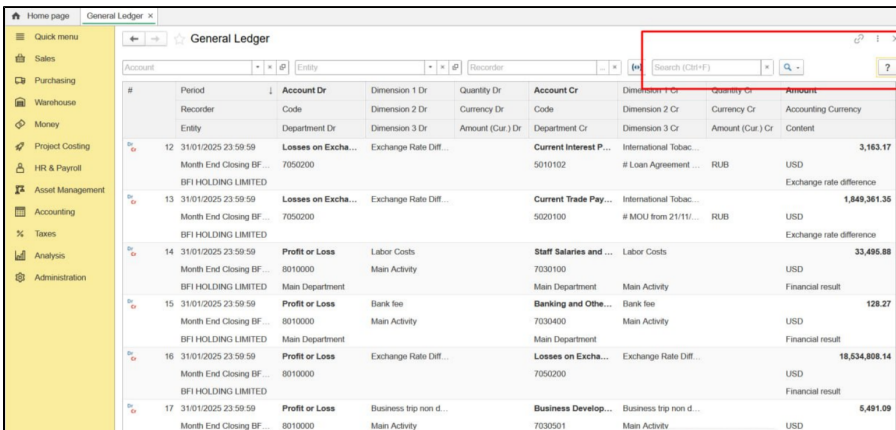
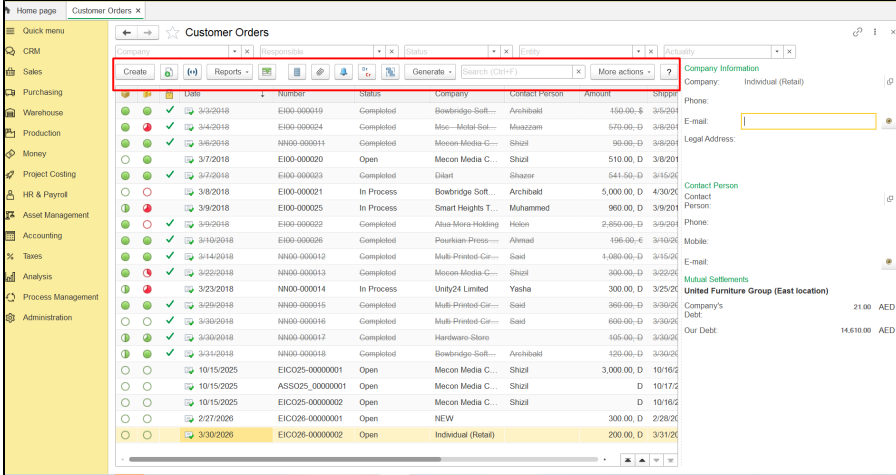


No "print" or "more action" button on the panel in the document list

No "print" button on the panel in the document list

Problem: There is no print or more action button on the panel in the document list.



Solution: Narrow down company information window or change scale:

1) For narrowing down **company information window**, place the mouse cursor on the dividing line until the arrow appears and drag the cursor to the right:

Customer Orders

Date	Number	Status	Company	Contact Person	Amount	Shipping Date
3/3/2018	E100-000019	Completed	Bowbridge Soft...	Archibald	150.00,-	3/5/2018
3/4/2018	E100-000024	Completed	Mse-Metal Sol...	Muazzam	570.00,-	3/8/2018
3/8/2018	N100-000011	Completed	Moon-Media C...	Shazi	90.00,-	3/8/2018
3/7/2018	E100-000020	Open	Mecon Media C...	Shazi	510.00,-	3/8/2018
3/7/2018	E100-000023	Completed	Dhlat	Shazar	541.50,-	3/15/2018
3/8/2018	E100-000021	In Process	Bowbridge Soft...	Archibald	5,000.00,-	4/30/2018
3/9/2018	E100-000025	In Process	Smart Heights T...	Muhammed	960.00,-	3/9/2018
3/9/2018	E100-000022	Completed	Alwa-Mora-Holding	Helen	2,850.00,-	3/9/2018
3/10/2018	E100-000026	Completed	Pourkian-Proce...	Ahmad	196.00,-	3/10/2018
3/14/2018	N100-000012	Completed	Multi-Printed Cir...	Said	1,680.00,-	3/15/2018
3/22/2018	N100-000013	Completed	Moon-Media C...	Shazi	300.00,-	3/22/2018
3/23/2018	N100-000014	In Process	Unity24 Limited	Yasha	300.00,-	3/25/2018
3/29/2018	N100-000015	Completed	Multi-Printed Cir...	Said	360.00,-	3/30/2018
3/30/2018	N100-000016	Completed	Multi-Printed Cir...	Said	600.00,-	3/30/2018
3/30/2018	N100-000017	Completed	Hardware-Store	Archibald	105.00,-	3/30/2018
3/31/2018	N100-000018	Completed	Bowbridge Soft...	Archibald	120.00,-	3/30/2018
10/15/2025	E1C025-00000001	Open	Mecon Media C...	Shazi	3,000.00,-	10/16/2025
10/15/2025	ASS025_00000001	Open	Mecon Media C...	Shazi		10/17/2025
10/15/2025	E1C025-00000002	Open	Mecon Media C...	Shazi		10/16/2025
2/27/2026	E1C026-00000001	Open	NEW		300.00,-	2/28/2026
3/30/2026	E1C026-00000002	Open	Individual (Retail)		200.00,-	3/31/2026

2) For changing scale, click on the 3 dots in the upper right corner and select **Change scale** option:

Customer Orders

More actions:

- Edit
- Window
- Change scale**
- Information for technician
- Open in Designer

By moving slider to the left, change scale:

Scale

Smaller 50% Larger

Set for all forms

Thank you for being FirstBIT customer!