

5.4.3.Subcontractor Agreement Report

Description

A **Subcontractor Agreement Report** gives a clear summary of a subcontractor's financial and work progress details. It helps reconcile the subcontractor's contract, completed work, and financial records. The report is mainly used by finance, project control, and audit teams to verify-

- Contract quantities and values
- Work progress versus agreed scope
- Retention and VAT computations
- Consistency between certified work and invoiced amounts

Structure

Generate - Executes the report based on the selected filters or parameters.

Find- Allows users to search within the report for specific text or values.

Collapse/Expand Groups - Show or hide grouped sections in the report.

Print Button- Opens a print preview or directly sends the report to a printer.

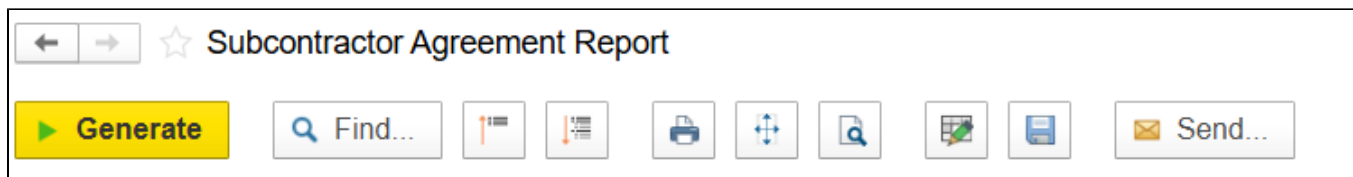
Fit to Screen/Zoom Button- Adjusts the report layout to fit within the screen or zooms into specific areas.

Search Button (Magnifying Glass)- An alternate or advanced search tool for locating specific records or entries.

Edit Mode Button- Enables editing mode for the report or screen.

Save disk- Allows formatting or exporting options to be saved to the desk as per required formats, such as to Excel or PDF.

Send- Used to email or forward the report directly to another user or contact.



Columns

- **Project** - Identifies the project under which the subcontract is executed.
- **Subcontractor** - Specifies the contractor responsible for executing the work.
- **Contract** - The contract linked to the subcontractor agreement.
- **Subcontractor agreement** - Refers to the formal document agreement with the subcontractor.
- **Subcontractors WBS** - Work Breakdown Structure assigned to the subcontractor.
- **Agreement**
 - a. **Qty** - Quantity of work or material defined in the agreement.
 - b. **Amount (Cur)** - Gross contractual value before applying any deductions.
 - c. **Discount Amount (Cur)** - Commercial discount, if any, agreed on the gross amount.
- **Payment Application**-
 - a. **Quantity** - Quantity of work claimed in this payment period
 - b. **Amount (Cur)** - Value after applying discount; used as the base for VAT and retention.
 - c. **VAT (Cur)** - Value-added tax calculated on the net amount.
 - d. **Retention (Cur)** - Portion of the net amount withheld as a performance or quality guarantee.
 - e. **Retention VAT (Cur)** - VAT amount applicable to the retained portion.
 - f. **Progress %** - Percentage of work completed for each line item, based on certified quantities.

Subcontractor Agreement Report

Generate Find... Send... Quick Settings

SUBCONTRACTOR AGREEMENT REPORT

Report Date: 10/26/2025 12:00:00 AM
 Entity: In list MRB Engineering and Contracting
 Project: In list Venus Oil Infrastructure

Project Subcontractor Contract Subcontractor Agreement Subcontractor WBS	Agreement			Payment Application (PA)					
	Qty	Amount (Cur)	Discount Amount (Cur)	Qty	Amount (Cur)	VAT (Cur)	Retention (Cur)	Retention VAT (Cur)	Progress %
Venus Oil Infrastructure	6.00	196.00		1.00	33.20	1.66	3.32	0.16	16.94
RR Building Contracting	6.00	196.00		1.00	33.20	1.66	3.32	0.16	16.94
# Venus (AED)	6.00	196.00		1.00	33.20	1.66	3.32	0.16	16.94
Subcontractor Agreement ME0025-0000004 dated 9/9/2025 3:20:18 PM	6.00	196.00		1.00	33.20	1.66	3.32	0.16	16.94
Gr.20 concrete, 1.1.3	2.00	68.00		0.60	20.40	1.02	2.04	0.10	30.00
Gr.25/20 to foundation footings, 1.1.1	4.00	128.00		0.40	12.80	0.64	1.28	0.06	10.00
Total	6.00	196.00		1.00	33.20	1.66	3.32	0.16	16.94

- **Payment Certificate (PC)**

- Qty - Amount of work certified for this payment.
- Amount (Cur) - Contractual value of the certified work.
- VAT (Current) - VAT on the certified work for this period.
- Retained - Portion of the certified amount held back (retention).
- Retention VAT (Cur) - VAT on the retained amount.
- Progress % - % of total project/work approved so far.

- **Invoiced**

- Qty - Quantity invoiced by the subcontractor.
- Amount (Cur) - Amount invoiced, excluding VAT.
- VAT (Current) - VAT on the invoiced amount.
- Retention (Cur) - Retention deducted from the invoice.
- Retention VAT (Cur) - VAT on the retention amount.
- Progress % - % of total contract value invoiced to date.

Payment Certificate (PC)						Invoiced					
Qty	Amount (Cur)	VAT (Cur)	Retention (Cur)	Retention VAT (Cur)	Progress %	Qty	Amount (Cur)	VAT (Cur)	Retention (Cur)	Retention VAT (Cur)	Progress %
1.20	39.20	1.96	3.92	0.20	20.00	1.20	39.20	1.96	3.92	0.20	20.00
1.20	39.20	1.96	3.92	0.20	20.00	1.20	39.20	1.96	3.92	0.20	20.00
1.20	39.20	1.96	3.92	0.20	20.00	1.20	39.20	1.96	3.92	0.20	20.00
1.20	39.20	1.96	3.92	0.20	20.00	1.20	39.20	1.96	3.92	0.20	20.00
0.40	13.60	0.68	1.36	0.07	20.00	0.40	13.60	0.68	1.36	0.07	20.00
0.80	25.60	1.28	2.56	0.13	20.00	0.80	25.60	1.28	2.56	0.13	20.00
1.20	39.20	1.96	3.92	0.20	20.00	1.20	39.20	1.96	3.92	0.20	20.00

Filters and Parameters

Report date - Select on date of the report

Entity - Selects a specific legal entity or company unit; the report shows data for the chosen entity only.

Project - Filters the report to a selected project

Quick Settings



More actions ▾

✓ Parameters

✓ Report Date: 10/26/2025 12:00:00 AM

✓ Filters

✓ Entity: Pick

MRB Engineering and Contracting

✓ Project: Pick

Venus Oil Infrastructure