

5.4.3.Subcontractor Agreement Report

Description

A **Subcontractor Agreement Report** gives a clear summary of a subcontractor's financial and work progress details. It helps reconcile the subcontractor's contract, completed work, and financial records. The report is mainly used by finance, project control, and audit teams to verify-

- Contract quantities and values
- Work progress versus agreed scope
- Retention and VAT computations
- Consistency between certified work and invoiced amounts

Structure

Generate - Executes the report based on the selected filters or parameters.

Find- Allows users to search within the report for specific text or values.

Collapse/Expand Groups - Show or hide grouped sections in the report.

Print Button- Opens a print preview or directly sends the report to a printer.

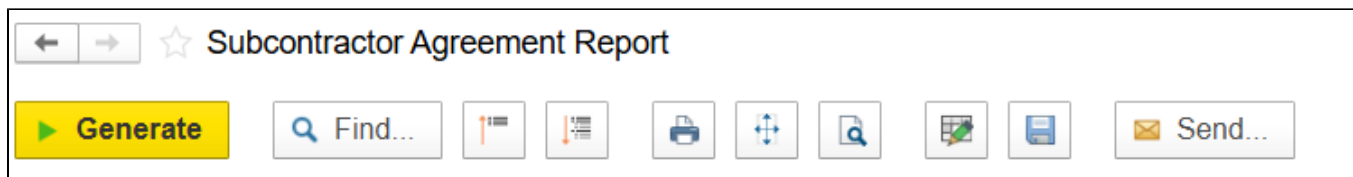
Fit to Screen/Zoom Button- Adjusts the report layout to fit within the screen or zooms into specific areas.

Search Button (Magnifying Glass)- An alternate or advanced search tool for locating specific records or entries.

Edit Mode Button- Enables editing mode for the report or screen.

Save disk- Allows formatting or exporting options to be saved to the desk as per required formats, such as to Excel or PDF.

Send- Used to email or forward the report directly to another user or contact.



Columns

- **Project** - Identifies the project under which the subcontract is executed.
- **Subcontractor** - Specifies the contractor responsible for executing the work.
- **Contract** - The contract linked to the subcontractor agreement.
- **Subcontractor agreement** - Refers to the formal document agreement with the subcontractor.
- **Subcontractors WBS** - Work Breakdown Structure assigned to the subcontractor.
- **Agreement**
 - a. **Qty** - Quantity of work or material defined in the agreement.
 - b. **Amount (Cur)** - Gross contractual value before applying any deductions.
 - c. **Discount Amount (Cur)** - Commercial discount, if any, agreed on the gross amount.
- **Payment Application**-
 - a. **Quantity** - Quantity of work claimed in this payment period
 - b. **Amount (Cur)** - Value after applying discount; used as the base for VAT and retention.
 - c. **VAT (Cur)** - Value-added tax calculated on the net amount.
 - d. **Retention (Cur)** - Portion of the net amount withheld as a performance or quality guarantee.
 - e. **Retention VAT (Cur)** - VAT amount applicable to the retained portion.
 - f. **Progress %** - Percentage of work completed for each line item, based on certified quantities.

Subcontractor Agreement Report

Generate Find... Send... Quick Settings

SUBCONTRACTOR AGREEMENT REPORT

Report Date: 10/26/2025 12:00:00 AM
 Entity: In list MRB Engineering and Contracting
 Project: In list Venus Oil Infrastructure

Project	Agreement			Payment Application (PA)						
	Subcontractor	Qty	Amount (Cur)	Discount Amount (Cur)	Qty	Amount (Cur)	VAT (Cur)	Retention (Cur)	Retention VAT (Cur)	Progress %
Venus Oil Infrastructure		6.00	196.00		1.00	33.20	1.66	3.32	0.16	16.94
RR Building Contracting		6.00	196.00		1.00	33.20	1.66	3.32	0.16	16.94
# Venus (AED)		6.00	196.00		1.00	33.20	1.66	3.32	0.16	16.94
Subcontractor Agreement ME0025-0000004 dated 9/9/2025 3:20:18 PM		6.00	196.00		1.00	33.20	1.66	3.32	0.16	16.94
Gr.20 concrete, 1.1.3		2.00	68.00		0.60	20.40	1.02	2.04	0.10	30.00
Gr.25/20 to foundation footings, 1.1.1		4.00	128.00		0.40	12.80	0.64	1.28	0.06	10.00
Total		6.00	196.00		1.00	33.20	1.66	3.32	0.16	16.94

• **Payment Certificate (PC)**

- a. **Qty** - Amount of work certified for this payment.
- b. **Amount (Cur)** - Contractual value of the certified work.
- c. **VAT (Current)** - VAT on the certified work for this period.
- d. **Retained** - Portion of the certified amount held back (retention).
- e. **Retention VAT (Cur)** - VAT on the retained amount.
- f. **Progress %** - % of total project/work approved so far.

• **Invoiced**

- a. **Qty** - Quantity invoiced by the subcontractor.
- b. **Amount (Cur)** - Amount invoiced, excluding VAT.
- c. **VAT (Current)** - VAT on the invoiced amount.
- d. **Retention (Cur)** - Retention deducted from the invoice.
- e. **Retention VAT (Cur)** - VAT on the retention amount.
- f. **Progress %** - % of total contract value invoiced to date.

Payment Certificate (PC)						Invoiced					
Qty	Amount (Cur)	VAT (Cur)	Retention (Cur)	Retention VAT (Cur)	Progress %	Qty	Amount (Cur)	VAT (Cur)	Retention (Cur)	Retention VAT (Cur)	Progress %
1.20	39.20	1.96	3.92	0.20	20.00	1.20	39.20	1.96	3.92	0.20	20.00
1.20	39.20	1.96	3.92	0.20	20.00	1.20	39.20	1.96	3.92	0.20	20.00
1.20	39.20	1.96	3.92	0.20	20.00	1.20	39.20	1.96	3.92	0.20	20.00
1.20	39.20	1.96	3.92	0.20	20.00	1.20	39.20	1.96	3.92	0.20	20.00
0.40	13.60	0.68	1.36	0.07	20.00	0.40	13.60	0.68	1.36	0.07	20.00
0.80	25.60	1.28	2.56	0.13	20.00	0.80	25.60	1.28	2.56	0.13	20.00
1.20	39.20	1.96	3.92	0.20	20.00	1.20	39.20	1.96	3.92	0.20	20.00

Filters and Parameters

Report date - Select on date of the report

Entity - Selects a specific legal entity or company unit; the report shows data for the chosen entity only.

Project - Filters the report to a selected project

Quick Settings



More actions ▾

✓ Parameters

✓ Report Date: 10/26/2025 12:00:00 AM

✓ Filters

✓ Entity: Pick

MRB Engineering and Contracting

✓ Project: Pick

Venus Oil Infrastructure