

4.1.1.Quotation

A **Quotation** records an offer made to a customer. It includes a list of products and services along with prices, discounts, and payment and delivery terms.

Sales Sales Documents Quotations

Date	Number	CO	Accepted	Company
5/17/2025	MEQTN25-QT00001-...		✓	Yakub Trading L.L.C
5/6/2025	MEQTN25-QT00001		✓	Yakub Trading L.L.C
8/17/2023	MEQTN23-QT00001		✓	Damac
5/8/2023	MEQTN22-QT00004-02			Smart Choice
1/1/2023	MEQTN23-QT00002			XYZ Contracting
3/30/2022	MEQTN22-QT00004-01			Smart Choice
3/30/2022	MEQTN22-QT00004			Smart Choice

Note: Quotations for projects can be created automatically from the **Project Estimate** document.

Project Estimates MEPE23-00000004 dated 8/17/2023 11:45:27 AM

Main Approvals History of Approval History of Object Status Changes Taken Decisions

Post and close Save Post Generate Settings Fill by Templates Change Cost Set Markup

Area Sq.m: 0.000 Sq.ft: 0.000

Company: Damac

Contract: Main Contract

Estimate by Period

Comment

- Customer Order
- Inventory Write Off
- Invoice
- Phased Revenue Recognition
- Project Cash Flow Plan
- Project Scheduling
- Quotation**
- Requisition
- Suppliers Tendering

Quotation: Generate Quotation

The quotation document can be generated from the project estimate by using the "Generate" option or the **Generate Quotation** button at the bottom of the main page. If created these ways, all relevant details will be automatically populated from the project estimate.

It is generated based on the type of Estimation document:

- **Initial Quotation:** It is the first offer made for the project scope.
- **Revision-Based Quotation:** Covers the entire updated project scope, incorporating all changes from the latest revision, and references the corresponding Revision Number.
- **Variation-Based Quotation:** Includes only the modified or added line items resulting from a variation, and references the specific Variation Number for traceability.